



# Table of Contents

<b>Welcome to the Intern.....</b>	<b>1</b>
<b>The Basics of Internships.....</b>	<b>3</b>
Intern Responsibilities.....	3
Who’s Who in the Program?.....	4
Adult Roles.....	4
Program Components.....	5
Completing the ILP.....	6
Completing the Self Evaluation.....	7
Seminars and Mentoring Sessions.....	8
Attendance.....	9
<b>Your Resume .....</b>	<b>11</b>
<b>Resume Worksheet.....</b>	<b>13</b>
<b>Meeting Your Sponsor.....</b>	<b>15</b>
Dress .....	15
Dress Worksheet.....	17
Tips.....	19
<b>Interview with your Sponsor.....</b>	<b>21</b>
Interview Questions worksheet.....	21
Interview Tips.....	22
<b>Getting From Here to There.....</b>	<b>23</b>
MapQuest / Google Maps .....	23
Map Reading Worksheets.....	23,24
<b>One Last Thing.....</b>	<b>25</b>
Social Networks.....	25